

更改地址/股息指示表格

CHANGE OF ADDRESS/DIVIDEND INSTRUCTION FORM

- 1) 請用英文正楷（除另作指明外）填寫此表格
Please complete the form in English **BLOCK LETTERS** (except specific otherwise).
- 2) 如更改地址，必須填寫“舊地址”及“新地址”兩欄
To change of address, please complete both “OLD ADDRESS” and “NEW ADDRESS” columns.
- 3) 丙部則不適用於只更改地址
Section C is not applicable for change of address only
- 4) 新增股息指示，請提供股東編號及/或股票號碼
Please provide Account Number &/or Certificate Number for addition “Dividend Instruction”
- 5) 請將填妥及簽署之表格正本郵寄或交回本公司方為有效，傳真或電郵恕不接受
Please return completed original form and the duly sign by mail or in person, facsimile or email will not be accepted

甲部：（此欄必須填寫）

Section A : (This section must be completed)

股票名稱

Name of Company(ies)

股東姓名

Name of Shareholder(s)

股東編號

Account No(s).

電話 / 圖文傳真號碼

Telephone / Fax No(s)

股票號碼

Certificate No(s).

乙部：更改地址

Section B : CHANGE OF ADDRESS

請更改本人/吾等上述股票之登記地址如下：

Please change my/our registered address of the above company(ies) as follow:

由舊地址 FROM OLD ADDRESS	更改至新地址 TO NEW ADDRESS

丙部：新增/更改股息指示（不適用於只更改地址）

Section C : ADDITION/CHANGE OF DIVIDEND INSTRUCTION (Not Applicable for address change only)

請將本人/吾等上述股票之股息存入以下本港銀行開立之港幣戶口（此股息指示只適用於港幣股息）：

Please pay all future dividend payable on any shares of the above company(ies) registered in my/our name(s) to the following accounts (This dividend instruction is applicable to HK\$ account and maintained with a bank in Hong Kong):

請在適當方格加上剔(✓) 號 (Please tick (✓) the appropriate box.)		
<input type="checkbox"/> 新增 Add	<input type="checkbox"/> 更改 Change	<input type="checkbox"/> 取消 Delete
新增/更改股息指示 NEW / CHANGE DIVIDEND INSTRUCTION		
舊股息指示 OLD DIVIDEND INSTRUCTION 適用於更改或取消股息指示 (Applicable for Change or Delete Dividend Instruction)		新股息指示 NEW DIVIDEND INSTRUCTION 適用於新增或更改取消股息指示 (Applicable for Addition or Change Dividend Instruction)
銀行名稱 Name of Bank		
戶口號碼 Account No.	銀行代號 Bank Code	分行代號 Branch Code
		戶口號碼 Account No.

股東簽署

Signature(s) of Shareholder(s)

註：此表格必須由股東簽署。如屬聯名股東，所有股東均須簽署。

Notes.: This form must be signed by the shareholder. In case of joint shareholders, all shareholders must sign.

股東如屬一家公司，本表格必須蓋上公司印鑑及由公司正式授權之代表簽署。

If the shareholder is a corporation, this form must be affixed with company chop and duly signed by authorized person(s) on that behalf.

日期:

Date :

Internal Use Only

☐

In Person

☐

By mail / Third Party